



Sneads Ferry Shrimp Festival

126 Park Lane

Sneads Ferry, NC 28460

Phone: (910) 650-9083 Fax:(910) 327-0497

www.sneadsferryshrimpfestival.org

2018sfsfoodvendors@gmail.com

Food Vendor Information and Registration

The 48th Annual Shrimp Festival will be held on August 10th, 11th, 12th, the second FULL weekend in August. In case of disastrous weather, the Shrimp Festival committee will have the final decision to reschedule for the last weekend in October. **There are no refunds for inclement weather.**

Hours of Operation: You are required to keep your booth open during all hours of operation.

- Thursday: Vendor set-up 12p.m.- 6 p.m.
- Friday: Vendor set up must be completed by 12 p.m.
All vehicles must be off the grounds by 3 p.m.
Gates open 5 P.M. - 11 P.M.
- Saturday gates open: 10 A.M. – 11 P.M. (Fireworks will begin at approx. 10:10 p.m.)
- Sunday gates open: 11 A.M – 5 P.M.

Vehicles are **NOT** allowed on the premises to break down early; violators will not be welcomed back. There will be an organized direction of vehicles returning to the festival grounds for breakdown once all festival patrons have been cleared from the festival grounds (approximately 5:30- 6:00pm on Sunday)

Security: Onslow County Sherriff Deputies will be on the premises from 5p.m. Friday until 6 p.m. Sunday, but that does not release you from liability nor does it hold us liable for theft, fire or destruction.

Application Deadline: June 1, 2018 with your payment and a list of all food and drink products to be sold. No additions can be made to this list without written approval from the Shrimp Festival Committee. If we do not receive your application, NC Sales Tax ID number, a copy of your insurance certificate *from your insurance company* verifying Sneads Ferry Community Council and Shrimp Festival as additionally insured, and a menu with prices listed we will assume you will not be wanting a spot. If a vendor has a menu pre-made it can be sent in to describe the items. Please also provide at least two (2) photos of your products and set-up, or your website address where we can view what you will be bringing to the festival.



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Registration: Spots where power is provided are LIMITED on the festival grounds and are available at higher rental rate. We highly recommend you plan on providing your own power. Registration fees for the weekend for all applications and payments received prior to June 1st are:

- \$450.00 for a 20'x20' space with festival power
- \$375 for a 20'x20' space with your own power
- \$350 for a 10'x20' space with festival power
- \$275 for a 10'x20' space with your own power

*Please note that a 10' X 20' space is 10' WIDE X 20' DEEP. An additional fee will be added for exceeding the provided space. You **CANNOT** direct wire into electrical boxes. When discovered your electricity will be terminated. Vendors should bring everything they need to operate their booth as well as food grade hoses, hand washing sinks, gray water containers, hand soap, extension cords, fans, etc. An email will be sent after the last day applications will be accepted to verify if you will be use festival power or your own power. **NO CHANGES OR EXCEPTIONS WILL BE MADE SO PLEASE COME PREPARED.**

Set up: Please check in with the Food Vendor Coordinator, Alexis Rochelle (910) 320-7464 to get directions to the assigned area.

You may set up Thursday 8/9/2018 at 12 p.m until Friday 8/10/17 no later than 12 p.m. Due to your area needing to be inspected. (No exceptions will be granted) **All vehicles must be off the festival grounds by 3 P.M.** NO vehicles will be allowed in the exhibition/festival area during festival hours. If you need additional supplies brought into the Festival Grounds you will need to contact a festival representative for golf cart assistance through the shrimp festival as there will be no vehicles allowed to enter the grounds. Vendors **ARE NOT ALLOWED** to use personal golf carts during festival hours or you will be asked to leave. Vendor parking will be offsite at the closest available parking lot with parking passes provided upon arrival.

Shrimp, Food Products, and Pricing: Food vendor applications must include a list of all food and drink products to be sold. No additions can be made to this list without written approval of Shrimp Festival Committee. Fried and Boiled Shrimp plates will only be sold by the Sneads Ferry Shrimp Festival Committee. If you have these items on your menu please remove them. All shrimp being sold must be local or American Wild Caught. Please have proof of purchase of locally caught/American Wild Caught seafood readily available upon request by the food vendor coordinator. Local seafood companies are listed below. To ensure a variety and to eliminate repetition, the festival limits the number of food vendors providing similar or same products.

You must display food and drink prices. Failure to display prices will result in booth shut down.



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Local Seafood Vendors:

Davis Seafood 910-327-4081

Grants Oyster House 910-327-3351

Millis Seafood 910-327-4571

Mitchell Seafood 910-327-7741

Shrimp Lady 910-546-8169

Stump Sound Seafood 910-333-3405

Ice: You must bring your own ice to last you all day all day Friday, Saturday, and Sunday. The festival will have ice for sale in limited quantities. Ice will be available every hour on the hour. A staff member will be there to assist you. Ice will be available at the ice truck behind the Shrimparoo building.

Health & Safety Inspections: All Health Department Applications must be completed and received by the health department no later than July 9, 2018. The Onslow County Health and Safety Departments generally inspects on Friday afternoon but will return on Saturday morning. The link for the health department permits:

<http://www.onslowcountync.gov/DocumentCenter/Home/View/967>

Trash: Trash cans and dumpsters will be provided on the grounds for you to dispose of your waste to keep your area clean. Please break down all boxes and set them beside any trash can near your booth. Timely trash pickup will be provided during the day.

Gray Water. Several gray water barrels will be placed in the Food Vendor Area. Please use them for Gray Water Only. Do not dump any oils, grease, batter, or like materials in the gray water barrels, or in the Portable Toilets.

Website: www.sneadsferryshrimpfestival.org has been established with festival information, directions, and other up to date info to help vendors as well as visitors.

Accommodations: BE SURE TO MAKE YOUR RESERVATIONS EARLY! The following hotel/motels located in or near Sneads Ferry book up very quickly:

- Quality Inn | 1565 Highway 210, Sneads Ferry, NC, 28460 | [\(910\) 327-8282](tel:9103278282)



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- Topsail Shores Inn| 1325 North Carolina Highway 210, Sneads Ferry, NC 28460 | [\(910\) 685-0969](tel:9106850969)
- Seaview Pier and Motel |124 Fishing Pier Ln, North Topsail Beach, NC 28460 | [\(910\) 328-3173](tel:9103283173)
- Hampton Inn | 1248 NC Hwy 210, Sneads Ferry, NC 28460 | (910) 509-1707 (Hotel expected to be completed by end of April)
- Harbor Point RV Community | 100 Ocracoke Road, Sneads Ferry, NC 28460 | (910) 327-2700
- Lanier Campground | 1161 Spot Lane, Holly Ridge, NC 28445 | (910) 328-9431
- Sea Haven Marine RV Park | 148 Old Ferry Road, Sneads Ferry, NC 28460 | (910) 328-9431

NSF/Returned Checks will be charged an additional fee of \$30.00.

Liability: You must read, sign and return the liability/hold harmless agreement.

Sign & enclose:

1. **Completed Food Vendor Application form with sales Tax Id Number**
2. **Signed Liability Agreement**
3. **Check or Money Order Made to Sneads Ferry Shrimp Festival**
4. **At least 2 photos of your products and your set up layout, or your website address**
5. **Copy of Liability Insurance Certificate from your Insurance Company**

Mail the Onslow County Temporary Food Establishment Permit and Fee to: Onslow County Health Department at the address on their application. NOTE : Even FOOD TRUCKS are required to get the Temporary Food Establishment Permit.

FILL OUT THE REST OF THE INFORMATION BELOW



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Food Vendor Application Form

Please complete the information and return this form and payment to: Sneads Ferry Shrimp Festival, Food Vendor Coordinator, 126 Park Lane, Sneads Ferry, NC 28460

Booth Name:

Name of Contact:

Address:

City: _____ State: _____ Zip Code: _____

Telephone: _____

Cell Phone: _____

Fax: _____

Email:

Website:



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Facebook Page:

Instagram:

NC Sales Tax ID Number: THIS IS A MUST FOR YOUR APPLICATION TO BE ACCEPTED

Description of your Food/Items to be sold if menu cannot be provided:

Height of Booth: _____

Please check off the which of the 4 options needed and how many spaces needed.

_____ (Qty) 20' Wide x 20' Deep space @ \$450.00 (POWER INCLUDED) \$ _____

_____ (Qty) 20' Wide x 20' Deep space @ \$375.00 (Power NOT Included) \$ _____

_____ (Qty) 10' Wide x 20' Deep space @ \$350.00 (POWER INCLUDED) \$ _____



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_____ (Qty) 10' Wide x 20'Deep space @ \$275.00 (Power NOT Included) \$_____

Check or money order payable to Sneads Ferry Shrimp Festival is enclosed for:

\$_____

**(There are no refunds due to inclement weather, but if the SFSF is rescheduled you must contact the coordinator to confirm that you will be at the rescheduled date.) **

My registration confirmation is preferred via email _____ or by telephone_____.

By signing this application, I (we) agree that we will prominently display all food prices in our food booth where easily readable by the general public, and I (we) confirm that I (we) have read and understand and will abide by: (1) the Registration Information page, (2) the Liability Regulations page, (3) the Safety Information page and (4) the Onslow County Health and Safety Department Regulations.

Signature

Date

Printed Name

SFSF USE ONLY below this line:

Confirmation of Registration was made via _____ email or via _____ phone call with _____

Were the following received from applicant: (1) signed check; (2) liability agreement; (3) application (4) insurance certificate (5) list of items (6) photos?



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Sneads Ferry Shrimp Festival Liability Regulations

For any questions concerning the liability regulations, contact the Food coordinator or the Festival Chairman

RELEASE AND HOLD HARMLESS AGREEMENT

The exhibitor agrees to the following:

Identify, save harmless, and defend Sneads Ferry Shrimp Festival, Sneads Ferry Community Council, its successors in interest from and against any and all claims, demands, actions, debts, liabilities and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the Concessionaire, its agents, volunteers, or employees while in, upon, or about the Sneads Ferry Shrimp Festival/Sneads Ferry Community Grounds where the concession is located, or while going to or departing from the same, and to indemnify and save harmless the Sneads Ferry Shrimp Festival/Sneads Ferry Community Council, its successors in interest from any liability and that Sneads Ferry Shrimp Festival/Sneads Ferry Community Council may suffer as the result of acts of negligence, fraud, or misconduct of any Concessionaire's agent, volunteer or employees on or about the Sneads Ferry Shrimp Festival/Sneads Ferry Community Council Grounds.

Release the Sneads Ferry Shrimp Festival/Sneads Ferry Community Council from any and all liability for loss or damage to property and merchandise used by the Concessionaire in the operation of the concession due to theft, fire, storm, flood and damages through any force of nature or otherwise.



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I further grant the Sneads Ferry Shrimp Festival permission to use any photographs, motion pictures, recording or any other record of my participation in the festival for any legitimate reasons.

Exhibitor Signature: _____ Date: _____

SAFETY

1. **First and foremost:** Safety is everyone's responsibility. If you see anything that could or might be a safety hazard, notify the Chairperson or a Festival Staff member immediately!
2. **Overhead:** Be aware of overhead power lines. They are installed and maintained by our local electric company and should not be a problem for a standard 10'x10' tent, but you should still be aware of them.
3. **Underground:** We have underground electric, gas and water lines, they are supposed to be at least 18" in the ground. Do not drive stakes into the ground. If you sever a line, IMMEDIATELY notify the Food Vendor Coordinator or a Festival Staff member.
4. **Electrical:** DO NOT DIRECT WIRE INTO ELECTRICAL PANELS, it is illegal, when found, it will be disconnected, and you will not be allowed to hook up to power, you will be subject to County fines and/or arrest. Please let the SFSF know of your power requirements so we can have plugs installed by qualified personnel. Ground Fault Interrupters (GFCI) often trip, simply reset the outlet, if that doesn't work alert a Festival Staff member.
5. **Littering:** Littering is illegal, we have over 15 large trash receptacles around the grounds and a large roll off dumpster is parked behind the building, please use them.
6. **Dumping:** Do not dump vegetable oil onto the ground, you must take it home with you. It is illegal to dump oil and you may be fined and/or arrested.
7. **Grey water:** Do not dump grey water on the ground; you may be subject to County fines and/or arrest. Either retain your grey water or dump it into the barrels labeled and designated for grey water.
8. **Food Sanitation:** Onslow County Food Sanitation Rules are available on the Onslow County Health Department Website
<http://www.onslowcountync.gov/DocumentCenter/Home/View/967>
9. **Hand Sanitation:** Hand washing is a big part of Safety; we have hand washing stations with soap located next to the porta-johns, near the fossil dig area and the beer garden, please use them and feel free to advise patrons where to find and use them.



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10. **Pets:** Do not bring your pets! Pets are not allowed in the festival area or in your Vehicles!
11. **Security:** We employ Onslow County Sheriff's Department to be on the field from 6 p.m. on Friday until about 6 p.m. on Sunday. Please secure your valuables. We assume no liability for anything.
12. **Vehicles:** Absolutely NO Vehicles will be allowed to be driven on, off or through the festival area during festival hours.
13. **When in Doubt:** Ask the Food Vendor Coordinator or a Festival Staff Member.